

Size : 4 col x 7.5 inches



The ACME Laboratories Ltd.

Corporate Head Office: Court de la ACME, 1/4, Kallayanpur, Mirpur Road, Dhaka -1207. Web: www.acmeglobal.com

NOTICE OF THE 41ST ANNUAL GENERAL MEETING

Notice is hereby given that the 41st Annual General Meeting (AGM) of the Shareholders of The ACME Laboratories Ltd. will be held on **Monday, 4 December 2017** at 10:30 a.m. at PSC Convention Hall (1st Floor), Police Staff College Bangladesh, Mirpur -14, Dhaka -1216 to transact the following businesses:

AGENDA

- A 2017-41- 01** : To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2017 and the Reports of the Directors and the Auditors thereon.
- A 2017-41- 02** : To approve proposed dividend for the year ended 30 June 2017.
- A 2017-41- 03** : To elect Directors in place of those who shall retire by rotation in accordance with the provision of Articles of Association of the Company.
- A 2017-41- 04** : To appoint Auditors and to fix their remuneration. The retiring Auditors, Messrs Pinaki & Company, Chartered Accountants (An Independent Associate Members of Thakur, Vaidyanath Aiyar & Co., Chartered Accountants, New Delhi, India), being eligible, offer themselves for re-appointment.
- A 2017-41- 05** : To approve re-appointment of Independent Directors.

By order of the Board

Sd/-

Md. Rafiqul Islam, fcs
Company Secretary

Dated: **12 November 2017**
Dhaka

Notes:

- i. The record date is fixed on **31 October 2017**. The Shareholders, whose name will be appeared in the Share Register of the Company at the close of business on the 'Record Date' will be eligible to attend the 41st AGM and entitled to get dividend.
- ii. A member eligible to attend and vote in the AGM may appoint a proxy to attend and vote in his/her behalf. The Proxy Form duly completed and stamped must be deposited at the registered office of the Company not later than 48 hours before the time fixed for the meeting.
- iii. Admission into the venue of the AGM will be strictly checked and verified with the attendance slip sent with the Proxy Form as well as verification of signature of Member(s) and/or Proxy-holder(s).
- iv. Members are requested to update their respective BO Accounts with 12 Digit e-TIN, Bank Account, Mailing Address and Contact Number through their respective Depository Participant (DP). Advance Income Tax (AIT) @ 15% (instead of 10%) will be deducted from eligible cash dividend, if anyone fails to update his/her BO Account with the 12 Digit e-TIN before/on the Record Date.
- v. In case of non-receipt of Annual Report of the Company sent through postal services, Shareholders may collect the same from the Company's Share Division. Annual Report is also available in the Investors Corner of the Company's website: www.acmeglobal.com.
- vi. **As per notification of BSEC No. SEC/SRMI/2000-953/1950; dated: 24 October 2000, no gift or any other kind of benefit will be given to the shareholders attending the AGM.**