



The ACME Laboratories Ltd.

Corporate Office: Court de la ACME, 1/4, Kallayanpur, Mirpur Road, Dhaka -1207. Web: www.acmeglobal.com

NOTICE OF THE 45TH ANNUAL GENERAL MEETING

Notice is hereby given to all respected **Members of The ACME Laboratories Ltd.** that the **45th Annual General Meeting (AGM)** of the Shareholders of the Company will be held on **Sunday, 26 December 2021 at 11:30 a.m. through Digital Platform** (in pursuant to the Bangladesh Securities and Exchange Commission's order no. SEC/SRMIC/94-231/91; dated: 31 March 2021) to transact the following businesses:

AGENDA

A 2021-45- 01 :	To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2021 and the Reports of the Directors' and the Auditors' thereon.
A 2021-45- 02 :	To approve the proposed dividend for the year ended 30 June 2021.
A 2021-45- 03 :	To elect/re-elect Directors of the Company in accordance with the provision of Articles of Association of the Company.
A 2021-45- 04 :	To appoint Statutory Auditors for the Financial Year 2021-2022 and to fix their remuneration.
A 2021-45- 05 :	To appoint Compliance Auditors for the Financial Year 2021-2022 and to fix their remuneration.

By order of the Board

Sd/-

Md. Arshadul Kabir, FCA
Company Secretary (Acting)

Dated: **02 December 2021**
Dhaka

Notes:

- The record date was fixed on '18 November 2021'. The Shareholders, whose names were appeared in the Share Register/Depository Register of the Company at the close of business on the 'Record Date' i.e. Thursday, on 18 November 2021 will be eligible to join the 45th Annual General Meeting and receive the Dividend.
- A member eligible to join and vote in the AGM through Digital Platform may appoint a proxy to join and vote in his/her on behalf. The Proxy Form duly completed and affixed a revenue stamp of Tk. 20 must be deposited at the registered office of the Company not later than 48 hours before the time fixed for the Annual General Meeting.
- The link for joining in AGM through Digital Platform is <https://acmeglobal.digitalagmbd.net> Members can join the Virtual Annual General Meeting using their Laptop, Personal Computer (PC), Mobile or Tap providing their respective Names, 16-digit Beneficial Owner (BO) Accounts and Number of shares. Full login/participation process of AGM through Digital Platform will be available in the Company's website: www.acmeglobal.com.
- In compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81; dated: 20 June 2018:
 - Annual Report, Attendance Slip and Proxy Form along with the notice are being sent in Soft Form to the members' e-mail address available in their Beneficial Owner (BO) Accounts with the depository as on Record Date.
 - The Annual Report 2020-2021 is also available on the Company's website linked with the websites of both Dhaka and Chittagong Stock Exchange Ltd.
- The shareholders will join the virtual AGM through the link: <https://acmeglobal.digitalagmbd.net>. The shareholders will be able to submit their questions, comments electronically before 24 (Twenty-Four) hours of commencement of the AGM through the link and also during the Annual General Meeting in order to log-in for the virtual AGM. The shareholders need to click on the link and provide their Names, 16-digit Beneficial Owner (BO) Accounts and Number of shares.
- The Concerned Merchant Banks and all Depository Participants (DP) are requested to provide us with statement with details (shareholders' names, Beneficial Owner (BO) Accounts, Client-wise shareholding position, Gross Dividend Receivables, applicable tax rate and Net Dividend Receivables) of their margin account holders (if any) who hold the shares of The ACME Laboratories Ltd. as on the 'Record Date' along with the name of the contact person in this connection to the Company's Registered Office on or before 22 December 2021. The Merchant Banks and Depository Participants (DP) are also requested to provide us with their Bank Names, Account Numbers and Routing Numbers etc.
- In compliance with the Bangladesh Securities and Exchange Commissions' Circular No. SEC/CMRRCD/2009-193/154; dated: 24 October 2013, Dhaka Stock Exchange (Listing) Regulations, 2015 and Chittagong Stock Exchange (Listing) Regulations, 2015, **No Gift/Gift Coupon/Food Box shall be distributed at the ensuing 45th AGM.**