

Notice



26 November 2023

NOTICE OF THE 47TH ANNUAL GENERAL MEETING

Notice is hereby given to all respected Members of **The ACME Laboratories Ltd.** that the **47th Annual General Meeting (AGM)** of the Shareholders of the Company will be held on **Monday, 18 December 2023** at **11:30 a.m. through Digital Platform** (in pursuant to the Bangladesh Securities and Exchange Commission's order no. SEC/SRMIC/94-231/91; dated: 31 March 2021) to transact the following businesses:

AGENDA

A 2023-47- 01 :	To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2023 and the Reports of the Directors' and the Auditors' thereon.
A 2023-47- 02 :	To approve the proposed dividend for the year ended 30 June 2023.
A 2023-47- 03 :	To elect/re-elect Directors of the Company.
A 2023-47- 04 :	To approve appointment/re-appointment of Independent Directors.
A 2023-47- 05 :	To approve the appointment of Deputy Managing Director of the Company.
A 2023-47- 06 :	To appoint Statutory Auditor and fixation of their remuneration for the Financial Year 2023-2024.
A 2023-47- 07 :	To appoint Compliance Auditor and fixation of their remuneration for the Financial Year 2023-2024.

By order of the Board

Md. Arshadul Kabir, FCA

Company Secretary (Acting)

Notes:

- The record date was fixed on '22 November 2023'. The Shareholders, whose names were appeared in the Share Register/Depository Register of the Company at the close of business on the 'Record Date' i.e. Wednesday, on 22 November 2023 will be eligible to join the 47th Annual General Meeting and receive the Dividend.
- A member eligible to join and vote in the AGM through Digital Platform may appoint a proxy to join and vote in his/her on behalf. The Proxy Form duly completed and affixed a revenue stamp of Tk. 100 must be deposited at the registered office of the Company not later than 48 hours before the time fixed for the Annual General Meeting.
- The link for joining in AGM through Digital Platform is <https://acmeglobal.digitalagmbd.net> Members can join the Virtual Annual General Meeting providing their respective Names, 16-digit Beneficial Owner (BO) Accounts and Number of shares. Full login/ participation process of AGM through Digital Platform will be available in the Company's website: www.acmeglobal.com.
- In compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81; dated: 20 June 2018:
 - Annual Report, Proxy Form along with the notice are being sent in Soft Form to the members' e-mail address available in their Beneficial Owner (BO) Accounts with the depository as on Record Date.
 - The Annual Report 2022-2023 is also available on the Company's website linked with the websites of both Dhaka Stock Exchange Ltd. and Chittagong Stock Exchange PLC.
- The shareholders will join the virtual AGM through the link: <https://acmeglobal.digitalagmbd.net>. The shareholders will be able to submit their questions, comments electronically before 24 (Twenty-Four) hours of commencement of the AGM through the link and also during the Annual General Meeting in order to log-in for the virtual AGM. The shareholders need to click on the link and provide their Names, 16-digit Beneficial Owner (BO) Accounts and Number of shares.
- The Concerned Merchant Banks and all Depository Participants (DP) are requested to provide us with statement with details (shareholders' names, Beneficial Owner (BO) Accounts, Client-wise shareholding position, Gross Dividend Receivables, applicable tax rate and Net Dividend Receivables) of their margin account holders (if any) who hold the shares of The ACME Laboratories Ltd. as on the 'Record Date' along with the name of the contact person in this connection to the Company's Registered Office on or before **04 December 2023**. The Merchant Banks and Depository Participants (DP) are also requested to provide us with their Bank Names, Account Numbers and Routing Numbers etc.

SPECIAL NOTE

No gift or benefit in cash or kind shall be paid / distributed to the shareholders for attending the AGM of the Company in compliance with Clause (c) of the Notification No. SEC/SRMI/2000-953/1950 dated 24 October 2000.